

## **Minutes of the Town of Newbold Town Board Regular & Finance Town Board Meeting held on Thursday, April 11, 2024**

The Town of Newbold Town Board met on **Thursday, April 11, 2024**, at 6:00 p.m. for the Town Board Regular and Finance meeting, at the Newbold Community Center, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The following were in attendance: Chairman, Dan Hess; Supervisors, Mike McKenzie, Petra Pietrzak, Scott Ridderbusch, and Brad White; Clerk, Kim Gauthier and Treasurer, Jodie Hess.

**Regular Town Board Meeting called, pledge, verify notice, approve agenda:** Chairman Hess called the meeting to order at 6:00 p.m. and led the pledge of allegiance. Clerk Gauthier verified the meeting was properly noticed on three Town bulletin boards required and included on the town website. *Motion by Mr. White and Ms. Pietrzak to approve the agenda order, as presented. All ayes, motion carried.*

**Public comment and communication whereby the Town Board may receive input on any matters raised by the public.** No comments.

**Approval of prior Town Board Meeting Minutes.** *Motion by Ms. Pietrzak and Mr. Ridderbusch to approve the March 28, 2024, town board meeting minutes, as presented. Motion carried on a voice vote of all aye.*

**Monthly County Board Report by Town Representative(s).** Tabled until the last meeting of the month.

**Monthly Town Assessor Report by Jef Muelver, Town Assessor.** Mr. Muelver provided a written report of proposed language to bill LRB-5533/P1. Update on the CAMA resolution and request that town officials contact our legislatures and Joint Finance Committee in support of the resolution.

**Discussion and action on Library Representative appointments and staggering terms.**

Further research indicates that there is no wording in the library bylaws nor town ordinance on staggering terms. Ms. Pietrzak indicated she and Ruth Jaeger would like to continue with Ruth fulfilling a two-year term and Petra Pietrzak the 3-year term. *Motion by Mr. Hess and Mr. McKenzie to approve Ruth and Petra to the town library board representatives. Motion amended to include Ruth at the two-year term and Petra at the three-year term, effective May 1, 2024. Motion carried on a voice vote of all aye. Ms. Pietrzak abstained.*

**Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report.**

Chairman Hess noted the commission discussed tourist rooming fees and plans to bring a proposal before the town board at a future meeting.

**Administrative Review – Discussion and Action permit application by Elizabeth Witcik & Michael Witcik, applicants, and owners to rent the dwelling as tourist rooming house within the #02 Single Family zoning district where rentals of six (6) days or less are prohibited on the following described property: Govt Lot 8, SE-SW, SW-SW, and NW-SW Section 36, T37N, R8E, PIN #NE 403, at 1880 Larsen Drive, Town of Newbold.**

Plan Commission reviewed the application and had no concerns. *Motion by Mr. McKenzie and Mr. White to approve the permit application of Elizabeth and Michael Witcik, subject to the eleven conditions on the application and payment of fees. +Motion carried on a voice vote of all aye.*

**Discussion and action on Plan Commission appointments.**

Chairman Hess noted he and Richard Guidinger's terms are up and both would like to remain on the commission. Mr. Hess would remain as chair of the commission. *Motion by Mr. Ridderbusch and Ms. Pietrzak to approve the plan commission appointments of Dan Hess and Richard Guidinger. Motion carried on a voice vote of all aye.*

**Approval of any line-item Budget Transfers.**

*Motion by Ms. Pietrzak and Mr. White to approve the transfer from general fund to capital improvement budget in the amount of \$500.00 and transfer from designated town hall renovation funds to capital improvement budget of \$187.48 and transfer from general fund to VFD operating budget in the amount of \$124.56. Motion carried on a voice vote of all aye.*

**Approval of bills and disbursements.**

*Motion by Mr. Ridderbusch and Mr. White to approve bills and disbursements as presented. Motion carried on a voice vote of all aye.*

**Receive financial reports and discuss any other financial matters.** Presented by the Treasurer and Clerk.

**Administrative** review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for April 25, 2024. Future agenda items: community center landscaping, handicap access door mechanism, inspection contract.

Annual meeting is Tuesday, April 16, 2024, at 7:00 p.m.

Board members discussed possible attendance at the WTA Oneida County unit meeting on April 24<sup>th</sup>. A quorum notice will be posted.

The enhanced wake ordinance will next go before the town board for a decision at the May 9<sup>th</sup> regular board meeting. Road bid specifications will also be received during this meeting.

Clerk Kim Gauthier commented on the recent election results of county board representative changes to Dan Hess in District 10 and after a recount, Lenore Lopez in District 15. Clerk Gauthier observed the recount at the county level and all results for Newbold wards 1 and 2 remain as reported on election night. Mrs. Gauthier commented on the accuracy of the process in Newbold, the ease of voting in the new community center and adequate space, lighting, furniture, workspace and overall election needs met. A citizen requested of the Clerk that the lettering on the front of the building be changed to black in color so it's more visible from the highway.

The clerk also noted community events planned by Rid Mountain Adventure Challenge at Fredericks Landing on May 25<sup>th</sup>. Along with a bike event by the St. Germain Silent Trials utilizing Newbold Memorial Park facilities on July 13<sup>th</sup>.

**Public Comment Period.** Jef Muelver, Assessor commented that the town must report this year on personal property to the Dept. of Revenue. This is a new requirement.

**Adjournment.** *The meeting was adjourned at 7:30 p.m., with no objections.*

Respectfully Submitted by: *Kim Gauthier*, Newbold Town Clerk