

## **Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, June 8, 2023**

The Town of Newbold Town Board met on **Thursday, June 8, 2023** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The following were in attendance: Chairman, Dan Hess; Supervisors, Scott Ridderbusch, Mike McKenzie, Petra Pietrzak, and Brad White; Clerk, Kim Gauthier and Treasurer, Jodie Hess.

The finance meeting was called to order by Chairman Hess at 6:00 p.m.

### **Budget Transfers and Approval of Disbursements:**

*Motion by Mr. Ridderbusch and Mr. White to approve the bills and disbursements, as presented. Motion carried on a voice vote of all aye.*

**Financial reports** received including banking summary, cash status and designated funds reports, along with a report of budget vs y-t-d actual from the Clerk and Treasurer.

### **Adjourn finance meeting at 6:25 p.m.**

**Regular Town Board Meeting:** Chairman Hess called the regular meeting to order at 6:30 p.m., and led the pledge of allegiance. Clerk Gauthier verified the meeting was properly noticed on three Town bulletin boards and included on the town website.

**Public comment and communication whereby the Town Board may receive input on any matters raised by the public.** None.

### **Approval of prior Town Board Meeting Minutes:**

*Motion by Mr. Ridderbusch and Ms. Pietrzak to approve the May 25, 2023 town board meeting minutes as presented. Motion carried on a voice vote of all aye.*

### **Monthly Town Assessor Report by Jef Muelver, Town Assessor.**

Mr. Muelver provided a written report noting the municipal assessment report due date of June 12<sup>th</sup>, of which Mr. Muelver will submit and provide receipt of submission to the Clerk. Mr. Muelver also thanked Chairman Hess for drafting the resolution in opposition of AB292/SB289.

**Discussion and action on Resolution #2023-01, Opposition to Assembly Bill 289, Related to emailing assessment notices.** A copy of the resolution was provided to the town board prior to the meeting for review and made available to the public during the meeting. *Motion by Mr. McKenzie and Mr. White to approve town resolution #2023-01, as presented. Roll call vote of Mr. White aye, Ms. Pietrzak aye, Mr. McKenzie aye, Mr. Ridderbusch aye, and Mr. Hess aye. Motion carried on a roll call vote of all aye.*

**County Board of Supervisors Report:** Mr. Winkler and Mr. Roach absent and excused.

### **Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report.**

Mr. Hess indicated the commission did not meet the month of June. No report.

**Discussion and action on repairs to town end loader and road broom equipment.**

Mr. Fetzer indicated repairs to the town Volvo end loader are needed to replace the steel fenders. The machine is a 2005, with 7,400 hours and fenders with shipping estimated at \$2306.

*Motion by Mr. White and Mr. McKenzie to authorize the expenditure and shipping not to exceed \$2,500 for the repair to the end loader. Motion carried on a voice vote of all aye.*

Mr. Fetzer informed the board the engine on the 2002 broom is in need of a rebuild at approximately \$10,000. The machine has required repairs annually because of the nature of the machine and environmental use. Discussion on other options to consider such as a farm tractor with a broom attachment which could be used for not only sweeping roads, but other attachments and uses. The weight of a tractor would also comply with road weight restrictions in the spring. After further discussion the board decided to discuss further options at the next meeting, along with available funds versus consideration of renting a machine.

**Discussion on county highway culvert grant for 2024.**

Chairman Hess noted the culvert at Lake Mildred and Coon Lake Road needs replacement. This was also noted as problematic by the Terrestrial Invasive Species study of waterways. The 2024 county estimate for replacement is approximately \$22,000 for labor and a 36X70 long culvert. Grant paperwork is due by the end of June and would cover half the expense.

*Motion by Mr. McKenzie and Ms. Pietrzak to apply for the grant for culvert replacement at Lk. Mildred Road and Coon Lk Road, as discussed. Motion carried on a voice vote of all aye.*

**Discussion and possible action and updates on Fundraising Activity for the new town community center.**

Chairman Hess read an email update from Devin with Keller, Inc. Chairman Hess noted he will provide the board with estimated funding numbers on the project at the next meeting. Mrs. Gauthier asked the board consider additional parking as the project moves forward. It's believed there will not be enough adequate parking as seen with past events.

**Discussion and action on postcard and other outreach options for fundraising.**

Discussion on postcard draft presented by Ms. Pietrzak. Pricing will be presented at the next board meeting. Further discussion and presentation of a town Facebook page and/or group. A QR code link to the town website is provided on the page and the postcard.

**Discussion and possible action on town Facebook page.**

Further discussion and presentation by Ms. Pietrzak on the initial page. Mr. White noted he has a contact who is willing to drone footage of the recreation area and Rookery Run for promotional purposes on the website and FB page. Discussion will continue.

**Continued discussion on town logo and slogan.**

Chairman Hess asked that the board consider a slogan and the logo's Ms. Pietrzak presented. Discussion on community involvement in the selection and further discussion to continue.

**Discussion and action on various bartender/operator license applications.**

Applications presented to the board by the Clerk for Jamie Wells, Mary Louise Timmerman, Paul Turcotte, Kristi McGee, Teresa Hofmann, Sandra Jennings, and Troy Kulick.

*Motion by Mr. McKenzie and Mr. White to approve the seven bartender applications as presented, pending proper payment by MACZ. Motion carried on a voice vote of all aye.*

**Discussion and action on town liquor license applications (listed on agenda).**

Clerk Gauthier indicated the following applicants submitted proper paperwork for board review and all requirements are in place for action: River Street Tap, LT Dreamz, Tasmania, Spang's Restaurant, The Pines Event Center, Whispering Pine Lodge, MACKZ Hideaway, Lake Nokomis Cranberries, Millers Club 47, McNaughton Pub Liquor Store and McNaughton Pub & Grill.

*Motion by Mr. Ridderbusch and Mr. McKenzie to approve the liquor licenses for the businesses listed and discussed. Amendment to the motion to include subject to proper payment by MACKZ, as noted the amount was short. Motion carried on a voice vote of all aye.*

**Discussion and action on town board meeting and finance meeting start time.**

Mr. McKenzie requested discussion on changing the meeting start time to 5:00 or 5:30 p.m.

Chairman Hess also proposed the finance portion of the meeting be at the end of the agenda.

*Motion by Ms. Pietrzak and Mr. White to change the town meeting time to begin at 5:30 p.m., and tack the finance meeting onto the end of the regular meeting agenda. Motion carried on a voice vote of all aye.*

**Discussion and action on town document shredding capabilities.**

Mr. McKenzie requested the board consider either a shredder or contracted service for items that hold confidential disposal requirements. Board decision to leave the option at the discretion of the Clerk and Treasurer if needed right away or when moving into the new building.

**Administrative** review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for June 29, 2023.

Ms. Pietrzak commented on a citizen request for electrical upgrading. Chairman Hess will address this email and copy the Clerk. Also requested was consideration and discussion that the city contract for inspections may not be compliant with town ordinance. Chairman Hess requested the tower lease contract also on the next town board agenda.

**Public Comment Period.** Mrs. McKenzie thanked the town board for all done, as a former town official she knows the work involved and extended appreciation.

Mr. Jef Muelver commented that the QR code could go to the town website and a link to the donation link on the site as well.

**Adjournment.** *The meeting adjourned at 8:25 p.m., with no objections.*

Respectfully Submitted by  
Kim Gauthier, Newbold Town Clerk