

Minutes of the Town of Newbold Town Board Regular Town Board Meeting held on Thursday, June 29, 2023

The Town of Newbold, Town Board, met on Thursday, June 29, 2023 at 5:30 p.m., for the Town Board Regular Monthly Meeting, held at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman Dan Hess; Supervisors Mike McKenzie, Scott Ridderbusch, Petra Pietrzak and Brad White; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Chairman Dan Hess called the meeting to order at 5:30 p.m. Chairman Hess led the audience in the pledge of allegiance and the Clerk verified the agenda was properly noticed to the public.

Public Comment and Communication Period per Wisconsin Statutes whereby the Town Board may receive input on any matter raised by the public.

Rhineland Fire Chief Tonnancour notified the board of the City Fire Department handling inspections for the municipalities instead of city hall staff. Current Inspector, Tom Waydick also present and commented on future discussion to be had with area towns on inspection contracts and town ordinances.

Approve prior Town Board meeting minutes of June 8, 2023 regular Town Board and Finance Meeting. *Motion by Mr. White and Ms. Pietrzak to approve the meeting minutes, as presented. Motion carried on a voice vote of all aye.*

Discussion and action on Town Building Project, Updates and any other building project matters. Devin Flanigan, Keller Inc. was present and noted the following; electrical is being installed, HVAC moving forward, discussion on drop box location proposed to drop into the office storage closet, working on obtaining samples of the exterior siding, block, etc. Mr. Flanigan noted the vendor lien waiver with the excavator is resolved, no further contact needed with the town on this matter. Discussion on adequate parking and if additional should be considered while the lot needs paving. It was also noted the entrance approach will be level to the lot for ease of access and plowing snow. *Motion by Mr. White and Mr. McKenzie to authorize the placement of building drop box location to drop into the closet, as discussed. Motion carried on a voice vote of all aye.* Chairman Hess will discuss the parking considerations with public works. Furniture quotes and proposal presented to the board for future meeting discussion.

Monthly District Library Report by Newbold Representative(s). Representative Petra Pietrzak was present and provided a written report noting the library expenditures were at 39.5% of budget end of May; building expansion planning continues and the library foundation is campaigning for facility upgrades.

Monthly County Board of Supervisors Report by Newbold representative(s). Mr. Roach was absent and excused. Mr. Winkler was present and reported on veteran's services discussion on low attendance at memorial events. Conservation committee is busy meeting with lake districts during the summer months. County is moving forward on broadband expansion with Bug Tussel Wireless. Workforce Development continues to address lack of housing and child care in the county.

Monthly report of Terrestrial Invasive Species activity by Newbold representative and WHIP. Stephanie Boismenu present and reported inspector training took place for boat inspections on area lakes. Several inspectors are in place. No update from Rosie with WHIP.

Discuss and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Request, if any along with Plan Commission Chairman's Report. Chairman Hess reported no reviews have come before the town at this time.

Monthly Newbold Fire Department report by Chief Fetzer. A report of fire calls provided for April through June, 2023 totaling twenty-seven calls. First Responder calls totaling thirty-six for the time period. The new fire truck will be in service next week and in the 4th of July parade in Rhinelander. The department is in need of additional first responders. The annual picnic is scheduled for August 19th this year.

Monthly Newbold Public Works report by Director, Mark Fetzer. A report of public works activity was provided to the board. It was noted the April, eighteen-inch snow fall caused a lot of pavement damage.

Discussion and action on repair or replacement of road broom equipment. Mr. Fetzer presented the board with further information on options. Those include either rebuild the engine which is difficult to find laborers, a new engine is \$20,000 or more. Renting for one month ranges from \$2,570 to \$5,000. Renting a tractor is another option, but a broom would need to be installed. Purchasing a second tractor which could be used for mowing and broom sweeping range from \$48K to \$82K. Used broom equipment like what the town currently owns is around \$26K from a seller in Indiana, with unknowns. Board decision to table until the end of July meeting to allow further research into the costs and availability of all options.

Discussion and action on repair of 2011 dump truck. Mr. Fetzer indicated there is a cracked EGR which is approximately \$1800 for parts and \$1000 for labor. *Motion by Mr. Hess and Mr. McKenzie to approve the repairs to the dump truck not to exceed \$2,800. Motion amended by Hess and McKenzie to not exceed \$3,000 on repairs to the dump truck discussed. Motion carried on a voice vote of all aye.*

Discussion and action on culvert grant with Oneida County. Chairman Hess indicated the need for a contingency on the 2024 culvert grant and requested the estimated cost to increase from \$21,892.41 to \$24,081.65. *Motion by Mr. White and Mr. Ridderbusch to authorize up to \$25,000 for the culvert replacement at Lake Mildred and Coon Lake Road with a fifty percent matching grant, as presented. Motion carried on a voice vote of all aye.*

Discussion and possible action or update on Fundraising Activity for the new town community center. Postcard and fundraising outreach efforts continued discussion and possible action. New donations received were \$100. Chairman Hess sent out a press release this past week outlining the building project update and donation opportunity. Ms. Pietrzak presented donation postcard mailer pricing, sizing and draft to the board. *Motion by Mr. Ridderbusch and Mr. McKenzie to authorize the bulk mailing postcard option at 4.25"X5.5" size up to \$2,000 and with approval of the artwork presented. Motion was amended by Ridderbusch and McKenzie to include the notation on the postcard requesting citizen input on a slogan for the town. Motion carried on a voice vote of all aye.*

Continued discussion and possible action on town logo or slogan and Facebook page. Chairman Hess requested further discussion on this matter in the coming months with Ms. Pietrzak compiling all board input for future discussion. Eventually citizens can vote on the slogan at the town website. No action at this time.

Discussion and action on town website and website design. Chairman Hess requested the board consider researching quotes from various vendors on a new website design. Mrs. Gauthier noted information was obtained by a couple designers in the past and research with other municipalities provided a local option also. Further discussion to follow after research and obtaining pricing.

Discussion and action on liquor license applications for Woodpecker Bar & Grill; TD Holt LLC d/b/a Backwaters; H2H Public House LLC; Karen Ives d/b/a KAIG Stand. Clerk Gauthier presented the board with a list of the applicant information regarding the above, who did not make the last meeting deadline for action. The exception being Woodpecker, which is a new application with new ownership. *Motion by Mr. Hess and Mr. McKenzie to approve the liquor license application of Woodpecker Bar (owner Hal Williamson), as presented. Motion carried on a voice vote of all aye. Motion by Mr. Ridderbusch and Mr. White to approve the liquor license application of Backwaters (owner Holt), as presented. Motion carried on a voice vote of all aye. Motion by Mr. White and Ms. Pietrzak to approve the liquor license application of H2H Public House, as presented. Motion carried on a voice vote of all aye. Motion by Ms. Pietrzak and Mr. Ridderbusch to approve the liquor license application of Karen Ives (d/b/a KAIG Stand), as presented. Motion carried on a voice vote of all aye.*

Discussion and action on bartender (operator) applications, as presented. Clerk Gauthier provided the board with a list of applicants and information regarding the following: Dusti Webber, Steven Zangl, Joseph Schneider, Angela Wranik, Eric Powell, Dawn Schneider, Linda Lou Choinski, Edmund Choinski, Jade Wilke, and Jodi Amen. *Motion by Mr. McKenzie and Mr. White to approve the bartender license applications for the named, as presented. Motion carried on a voice vote of all aye.*

Discussion and action on lease agreement for Newbold tower site with Bug Tussel Wireless, LLC. Chairman Hess presented the board with a revised lease agreement. The new contract amount is \$250/month due to the town. Mr. Ridderbusch requested a physical address be added to the agreement to identify the location at fire station #2. *Motion by Mr. McKenzie and Ms. Pietrzak to approve the tower lease agreement with Bug Tussel, as presented and discussed. Motion carried on a voice vote of all aye.*

Approval and payment of any bills and/or funds adjustments. *Motion by Mr. Ridderbusch and Mr. White to transfer of \$4,737.05 from general fund to designated public funds town hall interest; transfer from general fund to designated highway reserve (grant) in the amount of \$25,810.35; transfer from general fund to designated NORA donations in the amount of \$21.00, as presented. Motion carried on a voice vote of all aye. Motion by Mr. McKenzie and Ms. Pietrzak to approve the bills and disbursements, as presented. Motion carried on a voice vote of all aye.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next regular board meeting and finance meeting scheduled for July 13, 2023. Agenda items must be to the Clerk by the Friday before the next meeting. Board requests county notice resolution be discussed.

Public Comment and Communication Period per Wisconsin Statutes whereby the Town Board may receive input on any matter raised by the public. Mr. Dailey asked the board to consider promoting the community center fundraiser at the fire department picnic. Mr. Winkler asked while the town hall is being built the board consider future parking needs and not cut the town short on parking.

Adjournment at 7:40 p.m., with no objections.

Respectfully submitted by: Kim Gauthier, Town Clerk