

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, August 11, 2022

The Town of Newbold Town Board met on **Thursday, August 11, 2022** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman Dave Kroll; Supervisors, Jim Staskiewicz, Mike Suefloh, Dan Hess and Mike McKenzie (appeared by telephone for the 6:30 meeting); Kim Gauthier, Clerk and Jodie Hess, Treasurer.

The finance meeting was called to order by Chairman Kroll at 6:00 p.m.

Budget Transfers and Approval of Disbursements:

Motion by Mr. Staskiewicz and Mr. Suefloh to approve the transfers from general fund to publishing budget in the amount of \$600 and transfer from designated funds town shop to garage operating budget in the amount of \$7,982.25 for concrete work. Motion carried on a voice vote of all aye.

Motion by Mr. Hess and Mr. Suefloh to approve the bills and disbursements, as presented. Motion carried on a voice vote of all aye.

Motion by Mr. Kroll and Mr. Staskiewicz to transfer from the general fund to garage operating budget in the amount of \$5,000 as discussed. That motion carried on a voice vote of all aye.

Financial reports received including banking summary, cash status and designated funds reports, along with a report of budget vs y-t-d actual. The 2022 budget expenditures are at 53% year to date.

Adjourn finance meeting at 6:20 p.m.

Regular Town Board Meeting: Chairman Kroll called the regular meeting to order at 6:30 p.m., and led the pledge of allegiance. Clerk Gauthier verified the meeting was properly noticed on three town bulletin boards and included on the town website.

Public comment and communication whereby the Town Board may receive input on any matters raised by the public. None.

The board agreed to discuss agenda item number sixteen related to the town hall construction project while Devin Flanigan, Keller Inc. was present.

Discussion and possible action on Town Hall Project and Awarding Construction Bids opened on August 3, 2022.

Devin Flanigan, Keller, Inc. was present to discuss results of the bidding process and all agreed the number of bids received was disappointing. Mr. Flanigan discussed the time constraints at this time for contractors and the short turn around he set for obtaining bid paperwork and submittal.

Discussion on options at this time, the broad dollar range of bids received, loan requirements with the Board of Commission of Public Lands, project cost by bid totals exceeded the initial estimated cost of \$1.5 million by approximately \$500,000. It was noted by Mr. McKenzie that \$1.3 million of the project were single bids and recommended re-bidding. Mr. Staskiewicz recommended putting the project on hold until spring. Chairman Kroll recommended further citizen input. Mr. Hess recommended re-bidding in later October 2022 with extended time for contractors and utilize the town's ARPA funds for the project. Mr. Suefloh asked if demolition now would be advantageous with construction in the spring. After further discussion, the board agreed on re-bidding the project

with bid opening set for November 3, 2022 at 3:00 p.m. The Treasurer was directed to contact the Board of Commission on Public Lands to seek clarification on a possible extension on drawing from the loan and if the amount borrowed can be modified at the 4% interest rate before rates increase. The board agreed to keep the project moving, heat the existing town hall over the winter with demolition in the spring of 2023. *Motion by Mr. Sueflohn and Mr. Staskiewicz to reject all bids submitted at the August 3, 2022 bid opening. That motion carried on a voice vote of all aye.*

Chairman Kroll indicated the cleaning project of town hall dishes will be put on hold until spring.

Discussion and action on Board of Commissioners of Public Lands Loan award letter.

Discussion covered on this item during building project agenda item above. The town was awarded \$1.5 million at an interest rate of 4% over 20 years with initial withdrawal within four months.

Discussion and action on town document disposal or remediation and record retention.

Mr. McKenzie provided information on IROW shredding, a company out of Mosinee, with a quote of \$8/box at approximately 70 boxes, plus a \$65 pickup fee. IROW has a guaranteed certificate of destruction and can schedule a pick up for August 26, 2022. The estimate total is \$625. Clerk, Kim Gauthier updated the board on information received from the State Historical Society, town ordinance, along with contacts with the DNR and DOR. Mrs. Gauthier is waiting on final written destruction approval from SHS. The Clerk requested additional funds for cleaning of records requiring retention after advice from the state agencies. The board authorized Chairman Kroll to approve funds needed for additional cleaning of records as determined. *Motion by Mr. Hess and Mr. Staskiewicz to approve the document shredding with IROW in an amount not to exceed \$800. That motion carried on a voice vote of all aye.*

Discussion and possible action and update on Fundraising Activity for town hall construction.

Mr. Hess advised the board on work with Press Express on the fundraising mailer. A cost estimate is in the works and a link for the town website will be available in the next week.

Approval of prior Town Board Meeting Minutes:

Motion by Mr. Staskiewicz and Mr. Sueflohn to approve the July 28th regular meeting minutes and the August 3rd special town board meeting minutes, as presented. Motion carried on a voice vote of all aye.

Monthly Town Assessor Report by Jef Muelver, Town Assessor. Mr. Muelver provided the board with a written report and indicated the town's equalized value projection shows an increase of thirteen percent due to net new construction. The DOR has rejected local input on market effects on municipal equalized value and no movement on the data set records request intervention by DOR.

Library Report by Newbold Representative: Petra Pietrzak, Library Representative was present and supplied the board with a report of activity. Ms. Pietrzak noted the summer reading programs were well attended, the building committee has chosen a project manager through Findorf, and the preliminary library budget was presented to the library board showing an increase for Newbold of five percent over last year's budget or nearly \$7,000. The municipalities will receive the final budget by mid-September.

County Board of Supervisors Report: Mr. Roach and Mr. Winkler were excused and absent.

Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report. Mr. Sueflohn, Chairman indicated the commission will meet in September for a review on a storage building.

Discussion and action on purchase of culverts.

Mr. Fetzer requests to replenish the town stock of 18" culverts and the bands that connect them at a cost of \$5,090.45. *Motion by Mr. Sueflohn and Mr. Hess to approve the culvert purchase at a cost of \$5,090.45. Motion carried on a voice vote of all aye.*

Discussion and action on road projects- culvert replacement on Red Pine Drive.

Mr. Fetzer is requesting to replace a culvert on Red Pine Drive which is the only access to Red Pine Ridge. Estimates received from Fuhrman Excavating in the amount of \$21,154 and could not be completed until 2023 with the town supplying the gravel and the county paving. Pitlik and Wick at \$32,950 for the whole project and Oneida County at \$24,786 to also do the whole project. Mr. Fetzer recommends addressing it this year with Oneida County doing the whole project.

Motion by Mr. Sueflohn and Mr. Hess to authorize the culvert replacement on Red Pine Drive by Oneida County in the amount of \$24,786. Motion carried on a voice vote of all aye.

Discussion and action on gravel crushing at the town's gravel pit.

Table until the August 25th meeting as pricing is still being submitted.

Discussion and action on mechanical work on brush mower tractor.

Mr. Fetzer indicated the John Deere needs new fuel injectors. The quote from the dealer was \$5,557 and another quote will be obtained from Jeff Bowen. The tractor is ten years old. *Motion by Mr. Staskiewicz and Mr. Sueflohn to approve the John Deere repair at a cost not to exceed \$5,600. That motion carried on a voice vote of all aye.*

Discussion and action on town website management.

Chairman Kroll tabled this item until the next board meeting pending further information.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for August 25, 2022. Agenda items need to be to the Clerk no later than Friday, August 19th.

Public Comment Period. None.

Adjournment. *The meeting adjourned at 8:00 p.m., with no objections.*

Respectfully Submitted by
Kim Gauthier, Newbold Town Clerk