

**Minutes of the Town of Newbold Town Board Regular Town Board Meeting held on  
Thursday, August 31, 2023**

The Town of Newbold, Town Board, met on Thursday, August 31, 2023 at 5:30 p.m., for the Town Board Regular Monthly Meeting, held at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman Dan Hess; Supervisors Scott Ridderbusch, Mike McKenzie, Petra Pietrzak and Brad White; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Chairman Dan Hess called the meeting to order at 5:30 p.m. Chairman Hess led the audience in the pledge of allegiance and the Clerk verified the agenda was properly noticed to the public.

Public Comment and Communication Period per Wisconsin Statutes whereby the Town Board may receive input on any matter raised by the public. None.

Approve prior Town Board meeting minutes of August 10, 2023 regular Town Board and Finance Meeting. *Motion by Mr. McKenzie and Ms. Pietrzak to approve the meeting minutes of August 10, 2023, as presented. Motion carried on a voice vote of all aye.*

Discuss and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Request, if any along with Plan Commission Chairman's Report. Chairman Hess reported no reviews have come before the town at this time, however the commission will meet next week for a review.

Monthly County Board of Supervisors Report by Newbold representative(s). Mr. Winkler was present and reported on the county consideration of administration changes. An analysis was conducted and results will follow. The county budget process has begun at department levels.

Monthly report of Terrestrial Invasive Species activity by Newbold representative and WHIP. Tabled until next month.

Monthly District Library report by Newbold Representatives. Petra Pietrzak distributed a report of activity she is involved in with the WVLS. Ruth Jaeger reported on the district library summer programs and an upcoming open house. The building project has moved to oversight by library staff.

Monthly Newbold Fire Department report by Chief Fetzer. A report of fire calls and first responder calls provided. For the months of July & August there were fifteen fire calls. For the months of June through July there were twenty-two first responder calls. The annual picnic was well attended and although the fundraising total is not available, it appears to be similar to the last year.

Monthly Newbold Public Works report by Director, Mark Fetzer. Mr. Fetzer provided a report of public works activity. Routine tasks include patching, grading, mowing road shoulders, cutting back branches and small trees in right-of-ways. Gravel road grading and hauling from the town owned pit to Pineaire Drive in the amount of 1800 cubic yards was completed along with grading and shaping the road. Repairs by the crew to the 2011 truck which was down for the first half of the summer, on-going mowing at town owned parks and boat launches. Parks are checked and maintained each week.

Discussion and action on repair or replacement of road broom equipment. Mr. Fetzer reported parts for a rebuilt engine are unavailable. A new engine is available through an area Cummins dealer for \$12,257 with freight. Rich Good is available to install the engine and has experience in this area. *Motion by Mr. Hess and Mr. Ridderbusch to authorize the purchase up to \$13,000 for a new engine for the Cummins road broom, as described from a reputable Cummins dealer, include the water pump needed, with funds coming from the highway equipment fund. Motion carried on a voice vote of all aye.*

Discussion and action on setting prices for private road snow plowing. Mr. Fetzner noted the current annual price of \$700/first 3/10<sup>th</sup> mile and \$200/ each additional 1/10<sup>th</sup> mile was last set in 2019. Board discussion on the cost of plowing increasing with a proposal of nearly a twenty-five percent increase. The town currently plows eight roads at a revenue source of \$6,400. *Motion by Mr. McKenzie and Mr. White to increase the private road snow plowing charge to \$875/first 3/10<sup>th</sup> of mile and \$300 for each additional 1/10<sup>th</sup> mile. Motion carried on a voice vote of all aye.*

Discussion and action on possible improvement to Tom Doyle Lake boat launch. The town received a request to improve the town owned boat launch where the dock connects to the shore with stone and rock and concrete improvements. The dock was placed by association members. The association is willing to purchase the needed material at approximately \$250 and asked for town reimbursement. *Motion by Mr. Hess and Ms. Pietrzak to authorize up to \$250 out of public landings budget for improvements at the Tom Doyle Lake boat launch as described. Motion carried on a voice vote of all aye.*

Discussion and possible action or update on Fundraising Activity for the new town community center. Funds received to date \$16,658.09.

Discussion and action on Town Building Project, Updates and any other building project matters. Chairman Hess provided the board with an updated building project budget projection. All is on budget with a contingency built in.

*Discussion and action on Keller change orders. A list and contract of change orders was provided in the amount of \$4,801.13. Motion by Mr. White and Mr. McKenzie to approve the change order as presented by Keller, Inc. Motion carried on a voice vote of all aye.*

Discussion and action on building appliance order. Chairman Hess reported four quotes were obtained for the stove, refrigerator, microwave and range hood. Furniture and Appliance provided the lowest quote and will include additional warranty and delivery. *Motion by Mr. Ridderbusch and Mr. White to approve the appliance purchase, as presented from Furniture and Appliance Mart not to exceed \$3,500. Motion carried on a voice vote of all aye.*

Discussion and update on furniture order for the new building. Mrs. Gauthier reported on the meeting with Samuels Group out of Wausau. Samples were provided to the board including desk/task chairs, meeting room stacking chairs, conference room table (literature provided) and chairs and meeting room tables (literature provided). The Clerk, Treasurer and Ms. Pietrzak narrowed down the selections and colors and recommend a more industrial stacking chair than what was presented. The board agreed and another option will be reviewed next week. It's anticipated the order will be placed no later than mid-September and items selected remain well within the budgeted amount.

Continued discussion and possible action on town logo or slogan and Facebook page. Chairman Hess tabled this item until the end of September.

Discussion and action with update on trash service for dumpster at town facilities. Clerk Gauthier reported the recyclables are included in the quote from Howard Disposal. Board decision to cancel current service and begin service with Howard for the fire station & town community center buildings. *Motion by Ms. Pietrzak and Mr. Ridderbusch to contract with Howard Disposal to provide trash service as discussed. Motion carried on a voice vote of all aye.*

Discussion and possible action /update on NORA park bench memorial donation. Clerk Gauthier described the designated location selected and marked. A donation of \$500 was received. The steel bench brackets are at a cost of \$202 from Steel Design with the remaining funds going

towards cement, supplies and lumber to build the bench. *Motion by Mr. McKenzie and Ms. Pietrzak to move forward with the donation of a memorial bench not to exceed the \$500 donation. Motion carried on a voice vote of all aye.*

Discussion and action on bartender operator's license applications. The board received applications from Erika Running and Amanda Lukas. It was noted additional documentation is needed prior to board action. Tabled until documents are provided.

Approval and payment of any bills and/or funds adjustments.

*Motion by Mr. McKenzie and Mr. White to approve the transfers from general fund to designated VFD equipment \$24,296.61 and designated first responders \$1,735.48 and designated bridge fund \$694.19 and designated transportation equipment \$17,007.63 and designated town shop \$12,842.49 (all due to August tax settlement), along with designated NORA funds (donation) of \$500. Motion carried on a voice vote of all aye.*

*Motion by Mr. Ridderbusch and Mr. White to approve the bills and disbursements, as presented. Motion carried on a voice vote of all aye.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next regular board meeting and finance meeting scheduled for September 14, 2023. Agenda items must be to the Clerk by the Friday before the next meeting.

It was noted a fall workshop by the Wisconsin Towns Association is provided in Rhinelander on September 21<sup>st</sup>. Board members can let the Clerk know if they wish to be registered.

Public Comment and Communication Period per Wisconsin Statutes whereby the Town Board may receive input on any matter raised by the public. None.

Adjournment at 7:10 p.m., with no objections.

Respectfully submitted by:  
Kim Gauthier, Town Clerk