

Minutes of the Town of Newbold Town Board Regular & Finance Town Board Meeting held on Thursday, September 14, 2023

The Town of Newbold Town Board met on **Thursday, September 14, 2023** at 5:30 p.m. for the Town Board Regular and Finance meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The following were in attendance: Chairman, Dan Hess; Supervisors, Mike McKenzie, Petra Pietrzak, and Brad White; Clerk, Kim Gauthier and Treasurer, Jodie Hess. Absent and excused, Scott Ridderbusch, Supervisor.

Regular Town Board Meeting: Chairman Hess called the meeting to order at 5:30 p.m., and led the pledge of allegiance. Clerk Gauthier verified the meeting was properly noticed on three Town bulletin boards and included on the town website.

Public comment and communication whereby the Town Board may receive input on any matters raised by the public. None.

Approval of prior Town Board Meeting Minutes:

Motion by Ms. Pietrzak and Mr. McKenzie to approve the August 31, 2023 town board meeting minutes, as presented. Motion carried on a voice vote of all aye.

Monthly Town Assessor Report by Jef Muelver, Town Assessor.

Mr. Muelver provided a written report indicating the status of the personal property tax proposed by legislatures and contradicting statute language. Possible effect at the town level would include the mobile home language pertaining to values at Rainbow Shores.

Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report.

Mr. Hess indicated the commission met on September 7th to review the agenda item below.

Discussion and Action of administrative review of Legal pre-existing Michael Vanney and further described as: Part of Government Lot 7, Section 36, T37N, R8E, PIN #NE 402-3, 3896 and 3898 Highway 47, Town of Newbold. Tabled to the next meeting to provide proper notice.

Discussion and action on town building project, updates with Keller, Inc. and any other building project matters.

Chairman Hess reported the following updates on the project; electrical inspection complete by the state with no concerns. The previous change order was applied to the \$150,000 contingency budget. The water treatment system for the new building proposed by Advanced Water Solutions and owners, Dave and Julie Zettler have offered to donate the system to the town. This business is located in Newbold. The board appreciates this generous donation.

Motion by Mr. White and Ms. Pietrzak to accept the water treatment system donation by the Zettler's of Advanced Water Solutions, as presented. Motion carried on a voice vote of all aye.

Report on large crack in parking lot asphalt and need for additional work of grading and new asphalt. Chairman Hess reported the additional work presented by Keller, an \$11,880 change order. *Motion by Mr. McKenzie and Mr. White to replace the asphalt in the crack area in addition to the work already done. Motion carried on a voice vote of all aye.*

Report of mason damage on the building during the grading process. Keller, Inc. is working to resolve the matter. The furniture proposal was presented and Mrs. Gauthier provided an update on selections made which are under budget. Board discussion on ordering additional tables.

Discussion and possible action and updates on Fundraising Activity for the new town community center. Total donations to date, \$16,758.09

Discussion and action on OCBWTC seeking Nation Recreation trail recognition for Rookery Run walking/snowshoeing trail in the Newbold Outdoor Recreation Area.

A program overview and trail recognition application was submitted by Jackie Cody representing Oneida County Biking Walking Trail Council. Board review and discussion. It was noted “best management practices” of the trail designation includes a 48” width trail, passable with branches removed and fertilization if necessary are the expectation. It is also expected the trail will be open for public use for at least ten consecutive years after designation. There is no expectation that the trail be handicap accessible. Mrs. Cody indicated the designation process may take until June of 2025 if the trail is chosen as a nationally recognized trail. Notification is set for February of 2024. Some signage may be required. *Motion by Mr. McKenzie and Ms. Pietrzak authorizing the National Trail designation at NORA as presented. Motion carried on a voice vote of all aye.*

Discussion and action on bartender operator’s license application.

Applications and supporting documents and fees provided by Erika Running and Kyle Wojtalewicz. *Motion by Mr. White and Mr. Hess to approve the bartender application of Erika Running and Kyle Wojtalewicz as presented. Motion carried on a voice vote of all aye.*

Discussion and action on board meeting time.

Discussion on how the 5:30 p.m. meeting time is working. *Motion by Mr. White and Ms. Pietrzak to move the board meeting time from 5:30 p.m. to 6:00 p.m., as discussed. Motion carried on a voice vote of all aye.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for September 28, 2023.

Future agenda items discussed include town outdoor recreation plan and plan correspondence received from County Representative, Jim Winkler. Rental fee for new community center. Two Sisters Lake Association and DNR grant. Clerk Gauthier presented the board with county zoning violation and ordinance correspondence mailed to the town.

Approval of any line-item Budget Transfers. Approval of bills and disbursements.

Motion by Mr. McKenzie and Mr. White to approve the budget transfer of \$4,269.02 from general fund to designated town hall interest; transfer from designated highway capital equipment to transportation equipment budget of \$11,188.45 (Cummins broom engine); transfer from designated town hall loan to capital equipment budget \$3,353.44 (town hall kitchen appliances). Motion carried on a voice vote of all aye.

Motion by Mr. McKenzie and Ms. Pietrzak to approve bills and disbursements as presented. Motion carried on a voice vote of all aye.

Receive financial reports and discuss any other financial matters.

Board received reports of town banking summary, cash status and designated funds reports, along with a report of budget vs y-t-d actual from the Clerk and Treasurer.

Public Comment Period.

Jef Muelver commented on the high cost of the asphalt change order at the new building being three-times the going rate of asphalt.

Dave Kroll commented on the meeting time change and noted town ordinance regulates the board meeting times under Chapter 2. Mr. Kroll also recommended the board check with WTA if a separate finance meeting is required.

Adjournment. *The meeting adjourned at 6:45 p.m., with no objections.*

Respectfully Submitted by
Kim Gauthier, Newbold Town Clerk