

Minutes of the Town of Newbold Town Board Regular & Finance Town Board Meeting held on Thursday, November 9, 2023

The Town of Newbold Town Board met on **Thursday, November 9, 2023**, at 6:00 p.m. for the Town Board Regular and Finance meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The following were in attendance: Chairman, Dan Hess; Supervisors, Mike McKenzie, Scott Ridderbusch, and Brad White; Clerk, Kim Gauthier and Treasurer, Jodie Hess. Absent and excused was Supervisor, Petra Pietrzak.

Regular Town Board Meeting: Chairman Hess called the meeting to order at 6:00 p.m., and led the pledge of allegiance. Clerk Gauthier verified the meeting was properly noticed on three Town bulletin boards and included on the town website.

Public comment and communication whereby the Town Board may receive input on any matters raised by the public. None.

Approval of prior Town Board Meeting Minutes:

Motion by Mr. McKenzie and Mr. Hess to approve the October 26, 2023, town board meeting minutes, as presented. Motion carried on a voice vote of all aye.

Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report.

Mr. Hess indicated the commission met on November 2nd to review the agenda items below.

Administrative Review Discussion and action on Preliminary two (2) lot Certified Survey Map being a reconfiguration of existing parcels of lands owned by Michael Vanney, submitted by North Coast Surveying, Charles Oleinik, surveyor for the property further described as; Part of Govt. Lot 7, Section 36, T37N, R8E, PIN #NE402-3, at 3896 and 3898 Highway 47, Town of Newbold. Plan commission reviewed and recommended approval. Town fees were paid.

Motion by Mr. White and Mr. McKenzie to recommend approval of the preliminary two lot CSM of Michael Vanney, as presented and described. Motion carried on a voice vote of all aye.

Discussion and Possible Action on request from Oneida County Planning and Development Committee for input on whether the Town of Newbold would like to see adoption of Section 9.59, Placement of Semi-Trailers and Shipping Containers for Storage.

The plan commission voted to not support the language from the county as presented with further restrictions. Discussion if complaints are presented, they will be addressed at that time. *Motion by Mr. Ridderbusch and Mr. McKenzie based on town plan commission input, to not support the county proposed ordinance on 9.59, shipping containers.*

Discussion & action on Plan Commission Fee Schedule. No action taken by the plan commission. Further discussion to follow in 2024.

Monthly Town Assessor Report by Jef Muelver, Town Assessor.

Mr. Muelver provided a written report pertaining to assessment software license cost increases and a draft resolution addressing the thirty-percent increase and effect on municipalities statewide. Mr. Muelver encouraged the town to adopt as an immediate need with the request for seed money from the state along with addressing the need for the open data set to be held with the municipality.

Discussion and action on Assessor licensing software costs. Discussion and action on Town Assessor Compensation and Benefits. Mr. Muelver noted the increase for software this year was \$3,966.75 and the previous increase was \$1,634.51. The town provides an annual compensation of \$1200 each year to Mr. Muelver to defray some of the cost. Board decision to schedule this item and compensation for closed session on December 14th for further discussion.

Discussion and action on town fee schedule and revisions. Revised fee schedule presented. Further discussion on adequate town community center rental fees. Treasurer, Jodie Hess presented a list of area municipalities rental fees. Board discussion to eliminate the half-day rental option. Board discussion that rentals will not be approved until January 2024, as the building is not operable yet.

Motion by Mr. McKenzie and Mr. White that town community center rental fees will be \$125 for residents, \$250 for non-residents along with a \$300 security deposit for all. Motion carried on a voice vote of all ayes.

Further discussion on rental agreement rules and regulations to follow at the December 14th meeting.

Discussion and action on sale of stove from old town hall.

Chairman Hess requests board approval to advertise the sale of the gas stove on social media. *Motion by Mr. McKenzie and Mr. Ridderbusch authorize the sale of the old town hall stove and place it on the marketplace at a fair price offer. Motion carried on a voice vote of all ayes.*

Discussion and action on town building project, updates with Keller, Inc. and any other building project matters.

Chairman Hess presented a change order from Keller, Inc. in the amount of <\$622.67> for reimbursements. *Motion by Mr. McKenzie and Mr. White to approve the change order from Keller, Inc. as presented. Motion carried on a voice vote of all ayes.*

Discussion and possible action and updates on Fundraising Activity for the new town community center. Donation amount is at \$17,858.09 with in-kind donations of over \$26,000 and interest earned on the loan of \$52,000. Rhinelander Well Drilling and Advanced Water Systems have donated products and services.

Discussion and action on town logo designs. Board discussion on liking option #1 over #2. A request made for red lettering also. Table decision until the board next meeting when Petra is present.

Discussion and action on proposed 2024 town budget. *Motion by Mr. McKenzie and Mr. White to approve the proposed 2024 town budget as presented and move onto the public hearing scheduled for November 30th. Motion carried on a voice vote of all ayes.*

Approval of any line-item Budget Transfers. Approval of bills and disbursements.

Motion by Mr. Hess and Mr. Ridderbusch to approve the budget transfer of \$2,265.14 from general fund to designated town hall loan interest; from designated public fund town hall to capital improvement budget of \$437,475.18; from general fund to administrative contingency budget of \$1,500; from designated funds fire insurance dues to fire dept. insurance dues budget of \$5,184.44; and from designated funds VFD equipment to VFD operating equipment budget of \$22,113.57; from designated highway reserves to road reconstruction budget of \$21,279.10 and transfer from designated highway reserves to patch material budget of \$2,267.35. Motion carried on a voice vote

of all ayes. Motion by Mr. White and Mr. Ridderbusch to approve the bills and disbursements as presented. Motion carried on a voice vote of all aye.

Receive financial reports and discuss any other financial matters.

Board received reports of town banking summary, cash status and designated funds reports, along with a report of budget vs y-t-d actual from the Clerk and Treasurer.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for December 14, 2023.

Public Hearing on levy limit and proposed budget scheduled for November 30th at 6:00 p.m.

Future agenda items; town web design and host service.

Public Comment Period. None.

Adjournment. *The meeting adjourned at 7:30 p.m., with no objections.*

Respectfully Submitted by
Kim Gauthier, Newbold Town Clerk